1. Honor Code
   - We all are expected to abide by the Wofford College Honor Code in this course.

2. Tentative course schedule
   - The course schedule is posted on the Moodle site for the course. Details of the schedule may change when necessary. Although I will attempt to inform you when changes are made, this may not always be possible. *It is your responsibility to monitor the course Moodle site for schedule changes.*

3. Reading
   - Out-of-class reading from the textbook or other sources will be assigned before almost every class in which there is not an exam.
     - The reading assignments are listed on the course schedule.
     - When reading is assigned, I recommend that you study this information before coming to class.

4. “Hands-on” lessons
   - The bulk of several class periods will be spent on hands-on software lessons. I will supply instructions for these lessons in class and on the Moodle site for the course.
   - You will be expected to work on these lessons in class and practice them out of class.
     - If you do not finish a lesson by the end of the class period, unless I announce otherwise, you should complete the lesson on your own after class.
   - You are responsible for making up lessons missed due to an absence on your own.

5. Exams
   - There will be two in-class exams (150 pts max) plus a cumulative final (250 pts max).
   - On these exams, you are responsible for material from the reading, lectures, and hands-on lessons.
   - Each in-class exam will have two parts. During the first class period of the exam, you will work on a multiple-choice/short answer portion related to both the lectures and the reading. During the second period, you will work on a hands-on portion related to the hands-on lessons.

6. Project
   - There will be one project, which I will describe after the first exam. I tentatively plan on the project counting 100 points. This may change somewhat when I plan the project in more detail.
7. Attendance
   - Class attendance is required.
   - If you miss class for reasons of health, you must bring me an excuse from a physician or the campus infirmary.
   - Exams missed due to an unexcused absence will receive a grade of zero. An excused exam will need to be made up out of class.
   - You will be allowed at most two unexcused absences. Anyone with more than two unexcused absences will be dropped from the course.

8. Tentative Grading Scheme (650 points maximum)
   - Two exams 300 pts
   - Final 250 pts
   - Project 100 pts

9. Extra Credit
   - I seldom give extra credit
   - In the infrequent cases that I do give extra credit, it will be announced well in advance and will available to everyone in the class