

iPod – iTunes FAQ

This guide answers the iPod and iTunes questions we have been asked at Wofford. We will try to keep it as current as possible. *If you have questions that are not included in the list below, please contact Dave Whisnant (ext. 4294, whisnantdm).*

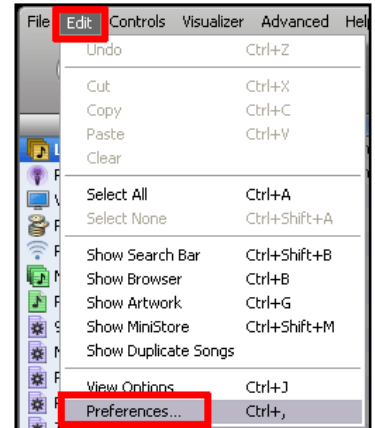
1. What if I get a “Disk Full” error when I try to move recordings from my iPod to the iTunes Library?
 - **Answer on page 3.**
2. What if iTunes appears to have lost files on my iPod and will not transfer them to the iTunes Library?
 - **Answer on page 4.**
3. What if I save an edited sound file using Audacity, but cannot play it later?
 - **Answer on page 8.**
4. What if I am running out of W: drive space?
 - **Ask me and you can have more.**
5. How can students download sound files to a computer or to an iPod?
 - **Answer on page 8.**
6. Should I get my iPod wet?
 - **No.** (Ask Joe)
7. Why am I hearing skips in a recording when I listen to the WAV file.
 - **This appears to be caused by a defective recorder. If you have problems with this, please let me know and I will get you a new recorder.**
8. Is there another way of charging an iPod without having it connected to my computer?
 - **Yes – separate USB chargers are available. We will buy you one if you need it.**
9. Is there another way of recording without having an iPod hanging around my neck?
 - **Several people have reported recording in other ways**
 - **John Lefebvre has left his iPod on his desk**
 - **Eddie Richardson uses a belt clip**
 - **Bob Moss uses a Sony voice recorder that fits in his pocket.**
10. My students will be making their own recordings using an iPod. May I have more than one iPod?
 - **Yes. Just ask me and we will buy more.**

11. Is there a way I can survey my students to see if and how they are using the material I am recording for them?
- **Yes. G. R. Davis and John Lefebvre have prepared a survey that you can give your students. It uses Scantron cards so it will be easy to gather the results.**

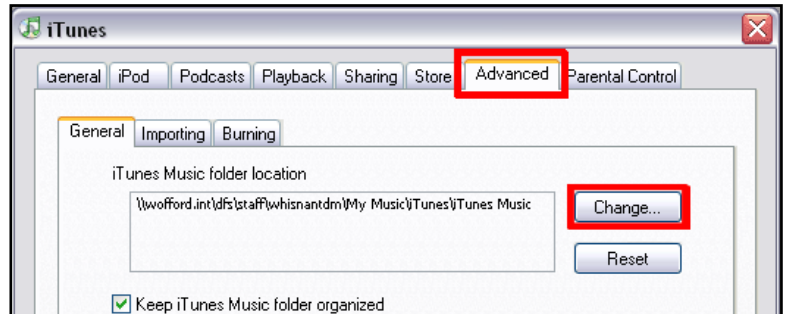
1. Disk Full Error

If you get a “Disk full” error when you try to move recordings from your iPod to the iTunes Library, it probably is because iTunes is storing files in your MyDocuments folder (your H: drive). Your H: drive has limited storage space and may not be able to accommodate large sound files. You can solve this problem by changing iTunes so that its Library is located on your C: drive (your computer’s hard drive.)

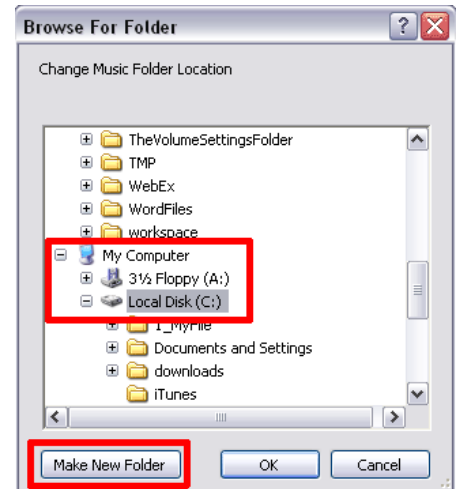
Open iTunes and choose **Edit, Preferences** from the main menu.



In the iTunes Preferences window, choose the **Advanced** tab. Look for the iTunes Music folder location under the **General** tab and click on the **Change...** button.



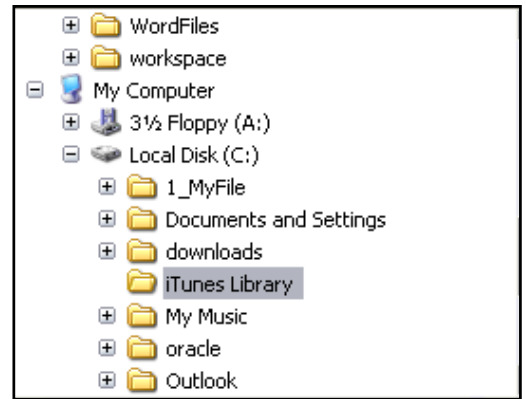
You now will see a “Browse for Folder” Window. Browse down until you find the **Local Disk (C:)** drive under **My Computer**.



Click on the **Make New Folder** button.

Rename the new folder that is created **iTunes Library**.

Click on **OK**.



You now should see that the iTunes Music folder location has been changed to C:\iTunes Library.

Click on **OK** again.



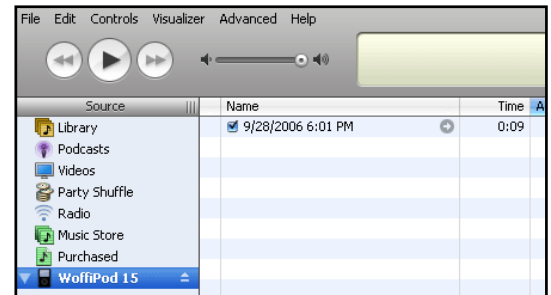
From now on, any file that you import into the Library will be stored in the “iTunes Library” folder on your computer’s hard drive.

2. Finding “lost” files on your iPod¹

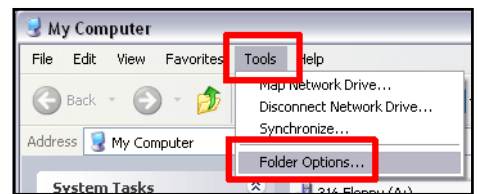
Although we hope this never occurs, you may run into a situation in which iTunes appears to lose a sound recording on your iPod and is unable to transfer the file to your iTunes Library. This can happen if the recording is stored on the iPod as a music file rather than a voice memo. *To prevent piracy, the iPod uses a special database for music files, which makes them invisible to your computer.*

If this does happen, all is not lost.

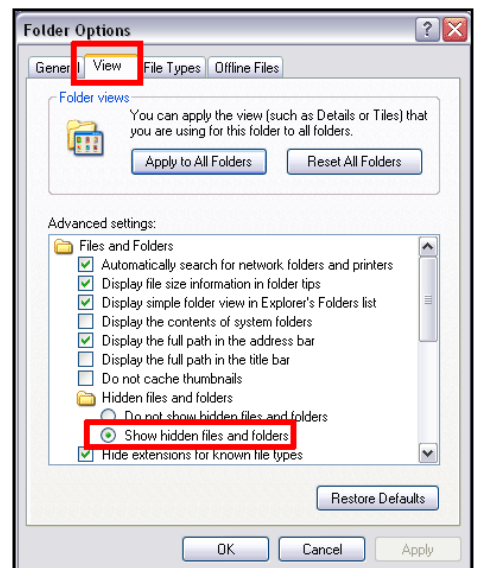
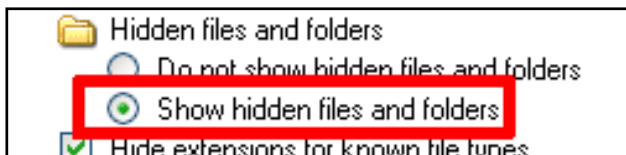
Suppose that you have recorded a file that is on your iPod. You may even be able to see the iPod file using iTunes, but you cannot get iTunes to move the file to your iTunes library



Click on the **My Computer** icon  on your desktop and then select **Tools, Folder Options** from the menu.

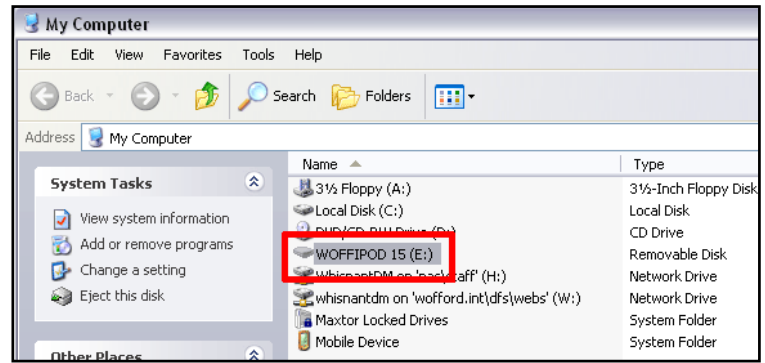


In the Folder Options window, select the **View** tab, and make sure **Show hidden files and folders** is selected among the Advanced Settings.



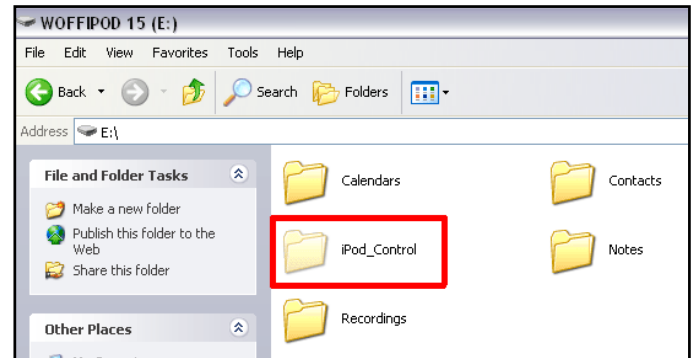
¹ Biersdorfer, J. B. *iPod & iTunes: The Missing Manual*, 4th Edition. O'Reilly, Sebastopol, CA. 2006. p 54.

Still in the My Computer window, **double-click on your iPod in the list of drives.** The iPod will show up as a separate hard drive and possibly will show the name of your iPod.

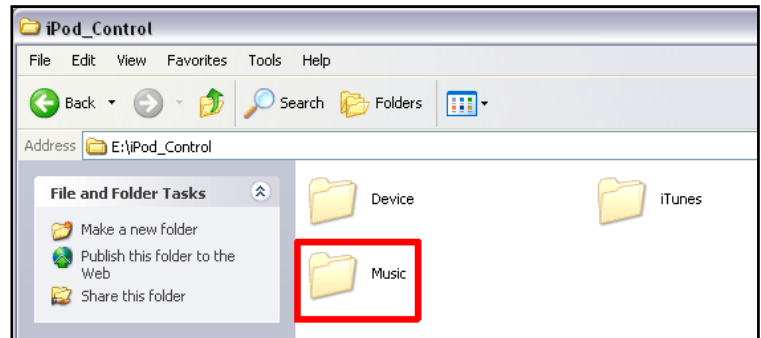


In the picture at the right it is drive E: with the iPod name “WOFFIPOD_15.”

When you double-click on the iPod in the list of drives, you will see a list of folders on the iPod. **Double-click on the “iPod_Control” folder.**

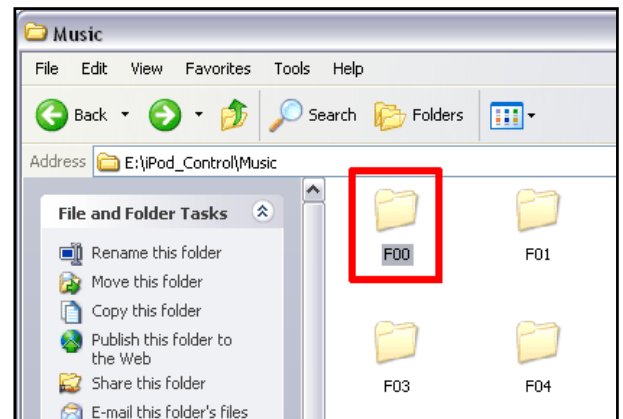


In the iPod_Control folder, **double-click on the “Music” folder.**

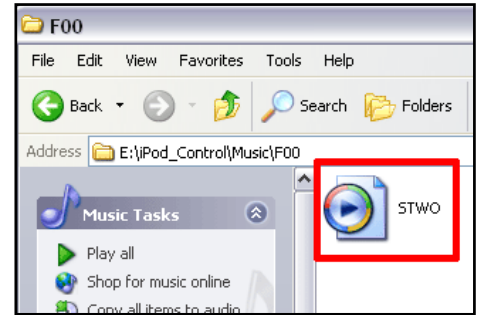


At this point it looks like trouble, because you will see many, many folders with cryptic names, such as F00, F01, etc. You will need to look in these folders to find your file.

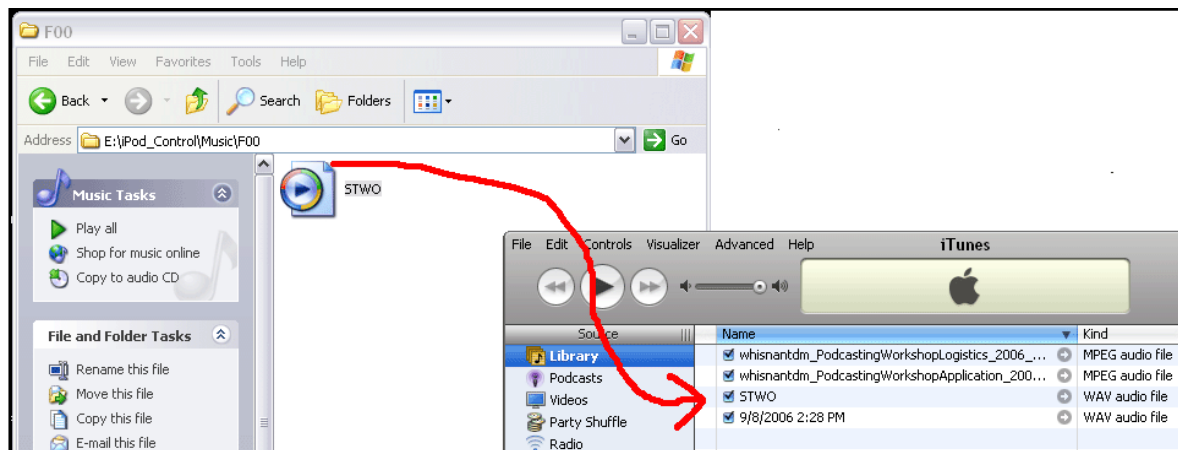
If you don't have many files on your iPod, it won't be hard to find the file you want, which probably is located in one of the first folders. When I was playing with this, I tried **double-clicking on the folder “F00.”**



And there was a file, again cryptically named “STWO,” which told me absolutely nothing. However, when I double clicked on this file and played it, I found it was the one I wanted.



When you find your file, you can drag and drop the recording into iTunes. It still will have the cryptic name in iTunes, but you can rename the file.

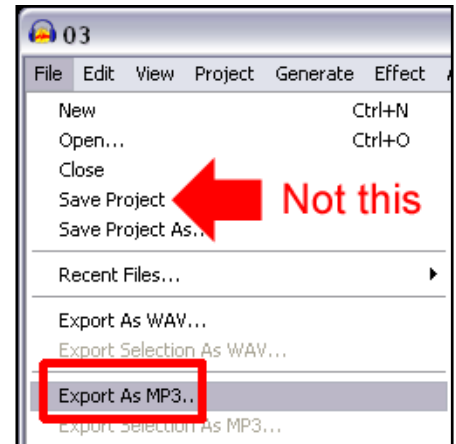


Macs: According to the *Missing Manual*¹, you will need a Mac iPod program, such as *Senuti*, *iPod.iTunes*, *iPod Viewer*, or *TinkerTool* to copy a music file from your iPod to a Mac. Joe Sloan and I both have a copy of the *Missing Manual* if you need more information on this.

3. Saving an Audacity file as an MP3 file

After you have edited a sound file with Audacity, you need to export it as an MP3 file. (Exporting it as a WAV also will work.) Select **Export as MP3 . . .** from the **File** menu.

If you choose “Save Project” in the File menu, Audacity will save the file so that it can be edited again. The file will not be in a form that can be played by any music player other than Audacity, however.



5. Downloading files from a web site to a computer or an iPod.

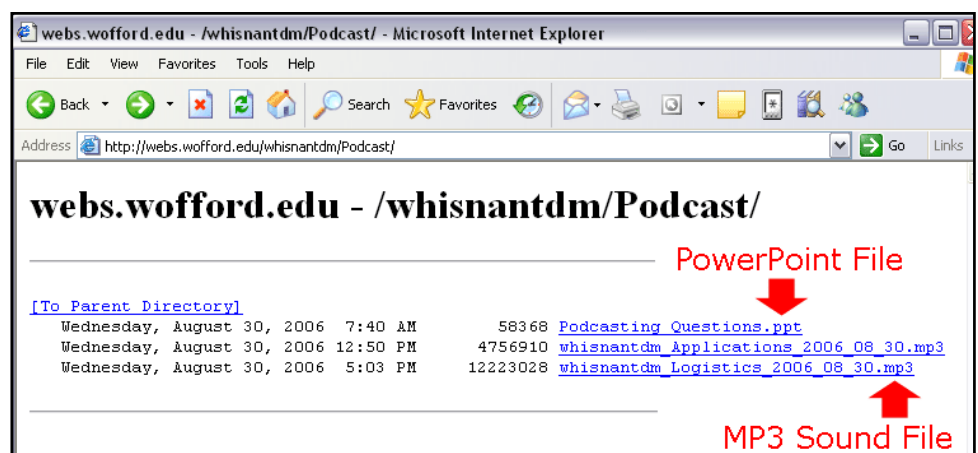
Currently, professors are posting sound files in a folder on their personal web site. If students want to download files from that folder, they should enter its URL in a web browser – for example **webs.wofford.edu/whisnantdm/podcast .**

If the folder is password protected, the students will be prompted to enter their username and password.

NOTE: When the students enter their username, it should be preceded by “wofford.\” (note the backward slash \)



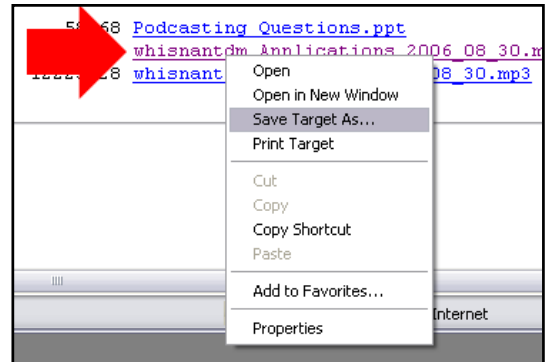
The students then will see the list of files in the folder. The list may include more than just sound files – PowerPoint files from lectures, for example.



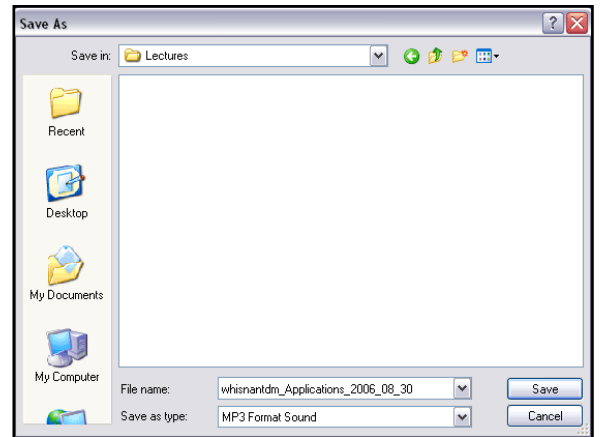
If the students want to listen to a file from their computer, they can click on the file name.

Students also can download the files to their computer or to their iPod. To do this, they should **right-click on the name of the file they want to download.**

This will display a menu window. They should click on **Save Target As...** from that window.



In the Save As window that appears, they should choose the folder in which they are storing their lecture files. In the example picture at the right, I have called the folder "Lectures." Click the **Save** button to save the file.



To download the sound file to their iPod, they should connect the iPod to their computer and open iTunes.

With the iPod selected in the iTunes Source list, they can drag the file from the "Lectures" folder (or whatever they have named it) and drop it in iTunes.

