

# APPLICATION FOR CLINICAL INTERNSHIP PROGRAM [#386]: INTERIM 2014

RETURN THIS FIRST COMPLETED PAGE TO DR. MOSS [or the biology office] BY Monday, October 21, at noon. [Keep the 2<sup>nd</sup> page for your reference]. LATE APPLICATIONS MIGHT NOT BE CONSIDERED. IF YOU ARE ACCEPTED to this interim, the business office will bill you for the \$140 cost. You may return this form by email, or a paper copy.

Name: \_\_\_\_\_ Expected Grad Date: \_\_\_\_\_ GPA: \_\_\_\_\_ [min 3.4]

Email address: \_\_\_\_\_ 2 BIO courses with grades of "B" or higher: \_\_\_\_\_

Career plans: \_\_\_\_\_

IF your home is in the Greenville area, you may elect to shadow physicians in the Greenville Hospital System.

Check this box if you'd like to do your rotations in Greenville:

Do you have your own clean white lab coat? \_\_\_\_\_ If no, coat size [Men's or Women's; XS – XXL]: \_\_\_\_\_

Do you have health insurance? \_\_\_\_\_

Would you like to spend a day shadowing a student at a SC medical school? If so, indicate your top two choices:

\_\_\_\_\_ MUSC [Charleston], \_\_\_\_\_ USC Columbia, \_\_\_\_\_ USC Greenville, and \_\_\_\_\_ VCOM Spartanburg

ROTATION PREFERENCES: Please prioritize up to 6 preferred fields/experiences, #1 being your highest priority.

FIELD/EXPERIENCE	PRIORITY [1 highest]
Cardiology	
Dermatology	
Family Medicine	
Gastroenterology	
Genetic Counseling	
Infectious disease	
Internal medicine	
Mental health	
Obstetrics & Gynecology	
Oncology	
Ophthalmology	
Orthopedics	
Pathology	
Pediatrics	
Physical Therapy	
Physician's Assistant	
Plastic Surgery	
Radiology: Interventional	
Surgery	
Urology/Urologic surgery	

If you have Spartanburg or Greenville physicians who have agreed to host you, please list their names, addresses, fax or email, and specialty on the back of this sheet. If you're accepted into this interim, I'll need an email or letter from them saying they've agreed to host you for up to a week in January. These emails/letters must be received by November 26.

# CLINICAL INTERNSHIP PROGRAM [#386]: NOTES & INSTRUCTIONS

First off, let me apologize for the “strictness” of the rules! These rules are dictated by the three hospitals we work with, due to liability and HIPPA rules. I have little room to be flexible regarding these rules.

1. There is a mandatory interim meeting on Tuesday, November 26 at 11 a.m. Stay tuned for room. I’m afraid if you cannot be on campus that day, we cannot accommodate you in this interim.
2. There is quite a bit of paperwork you’ll need to complete before you can shadow. You can find the list at: [http://dept.wofford.edu/HealthCareers/pdf/internship\\_c.pdf](http://dept.wofford.edu/HealthCareers/pdf/internship_c.pdf) If this paperwork has not ALL been completed and returned to Dr. Moss at or before the November 26 meeting, you will be dropped from the course that afternoon.
3. Because many physicians and other health care professionals for this project practice at both local hospitals, you will need to attend orientation at SRMC, and fill out orientation materials for Mary Black. If however your home is Greenville, you may shadow at GHS and attend their orientation.
4. Orientation and training for Spartanburg Regional will be on Monday, January 6<sup>th</sup>, 8:30AM – 1:00PM in the Heart Center Auditorium. [Park in the parking deck on floors 4, 5 or 6.](#) Please arrive early and plan to stay until 1. You will need to bring your Wofford ID, AND documentation of a current PPD [TB test]. All other paperwork will be completed during orientation.  
If you miss this orientation, you will be removed from the course.
5. You will be expected to work five full days a week at your assigned locations. Hours will be arranged with your sponsor. Only one absence is allowed [and this is likely to be MLK day]. If you miss more than one day, for any reason, they will have to be made up by March 1 in order to pass this course.
6. Two or three business days before each rotation is scheduled to begin, call the sponsor's office. Remind him or her that you're coming, and ask what time and where they'd like you to come on the first day. This is important, as physicians' plans and schedules will change.
5. Wear appropriate (professional) clothing, and always have your lab jacket. Ladies should not wear anything short or low-cut, and guys should wear a tie. No jeans.
6. Do not wear perfume, cologne or after-shave. Many patients and some physicians are sensitive to fragrances.
7. Scheduling issues:
  - If when reporting to an office one morning you find out the sponsor isn't available on that same day, please call the offices of other physicians/sponsors you've shadowed already over interim, and ask if you can come by again that day. Otherwise, you can take the day as a “missed” day, perhaps to work on your personal statement or presentation!
  - If you find out at least a day in advance that a physician won't be available, contact Dr. Moss ASAP. He'll help find an alternate assignment for you for the day or days in question.
  - If you have any other problems with your rotations, please contact Dr. Moss. Keep in mind that the physicians have the absolute right to terminate any rotation if they feel it isn't working out. This is quite unlikely, but should a physician ask you to leave, please don't argue. Just leave politely, and contact Dr. Moss.
8. You must turn in a list showing who you actually worked with for each day, and approximately how many hours. This is to be turned in on the last day of interim. We have a form you can use; but any format is fine. We suggest you keep a journal of your experiences, so that you can make this list. You'll appreciate having such a journal later on too.
9. You must attend at least one medical education conference such as tumor boards, resident conferences, etc, during the month. Most of the conferences are one hour, and are held at Spartanburg Regional [or most other hospitals you might work at]. Ms. Graves should give you a schedule of these conferences during orientation. Please turn in a 1 page summary of the conference you attend.
10. On the last day of interim (Jan 31) there will be a seminar at Wofford, where each student will give a 10-15 minute presentation on some aspect of his/her experience. You can present a particularly interesting case, disease, treatment, etc. Lunch will be provided.